

# How to Book a Party via Parktivity:

## Log in or create an account with Parktivity

IF you have any utility bills with the City of Highland you already have an account, please contact the Korte Rec Center (618-651-1386 or [krc@highlandil.gov](mailto:krc@highlandil.gov)) to have someone send over a temporary password.



Parktivity - Play In Highland!

[Sign In](#) | [New Account](#)



## Once you are logged in; click Reservations



Parktivity - Play In Highland!

[hheld@highlandil.gov](mailto:hheld@highlandil.gov) | [Main](#) | [Profile](#) | [Sign Out](#)



[get registered](#) →

[special events](#) →

[reservations](#) →



**Calendar Page: Scroll to the week, day or month you are looking to book (this example will be in the week view). Once you are at the date you are looking to book, if there is a white box that date and time IS available. (Any blue box is a reservation that is already booked)**

KRC Party Package Small Room ▾

today < >

January 19 – 25 2025

month week day

	Sun 1/19	Mon 1/20	Tue 1/21	Wed 1/22	Thu 1/23	Fri 1/24	Sat 1/25
10am							
11am							
12pm							
1pm							
2pm							
3pm							
4pm							
5pm							
6pm							
7pm							

Once you have selected the date and time you want it will take you to the page to put all your information in.

Please note that you only have the party room for 1 hour and 30 minutes maximum.



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Cart  [Tyler Coach](#)

## KRC Party Package Small Room

05-2024-000002

Resident Total: \$150.00 / Non-Resident Total: \$150.00

[Add to Cart](#)

[Return to Results](#)

By checking this box, I certify that I have read, understand and agree to the terms shown [here](#).

**Location:** Korte Recreation Center

**Fee (Resident/Non-Resident):** \$150.00 / \$150.00

**Times:**

Su: 01:30 PM - 03:00 PM

F: 06:30 PM - 08:00 PM

Sa: 12:30 PM - 04:30 PM

**Type:** Party Package

**Available Type:** Hourly

**Available Discounts:** [KRC Member Discount](#)

**Status:** Open

**Website:**

[https://www.highlandil.gov/departments/parks\\_and\\_recreation/korte\\_recreation\\_center/krc\\_party\\_faq.php](https://www.highlandil.gov/departments/parks_and_recreation/korte_recreation_center/krc_party_faq.php)

**Email:** [krc@highlandil.gov](mailto:krc@highlandil.gov)

**Allow Alcohol:** No

**Maximum Occupancy:** 25

**Minimum Days Booked in Advance:** 14

**Maximum Days Booked in Advance:** 200

### Documents

 [KRC Party Guest List \(Party Guest List 24 pdf.pdf\)](#) - Please download and bring on the day of the party before the first guest arrives.

### Description:

- 90 Minutes in Party Room
- Unlimited Fountain Drinks (3 pitchers) while in the party room

After you input all the necessary information and clicked **Add to Cart**

You will be brought to a screen similar to the one pictured below; you need to fill out any remaining information and **Click Next**

## Cart

[Continue Shopping](#)  
[Empty Cart](#)

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### KRC Party Package Small Room

**Location:** Korte Recreation Center  
**Type:** Party Package  
**Facility Number:** 05-2024-000002  
**Rental Period:** 1/25/2025 12:30pm - 1/25/2025 2:00pm  
**Available Discounts:** [KRC Member Discount](#)  
[Remove](#)

Facility	\$150.00
Add-Ons	\$50.00
	<hr/>
	\$200.00

\* I acknowledge the party includes first 15 guests

\* I acknowledge youth <9 need adult present in pool

\* Preferred Swim Time?

1 Topping Pizza Choice(s)

\* Required fields are marked with an asterisk

Cake Icing Color(list 2)

Cake Wording

Birthday Child Name & age if applicable

Attachments [Add](#)

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Subtotal:\$200.00

**Next >**

After clicking Next on the screen similar to the above picture you will need to pay online for the party room and any other Add-Ons you chose.